

CERTIFICATE FOR RESOLUTION

THE STATE OF TEXAS           §  
  §  
COUNTY OF HARRIS           §

I, the undersigned officer of the Board of Directors of Harris County Municipal Utility District No. 71, hereby certify as follows:

1. The Board of Directors of Harris County Municipal Utility District No. 71 convened in special session on the 29th day of November, 2010, inside the boundaries of the District, and the roll was called of the members of the Board:

Katrina Thornhill	President
Pam Kerr	Vice President
Mary Workman	Secretary
Garth Freeze	Asst. Vice President
Phillip Smith, Jr.	Asst. Secretary

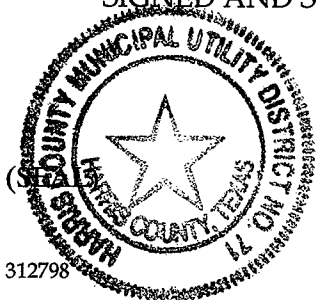
and all of said persons were present except Director(s) \_\_\_\_\_, thus constituting a quorum. Whereupon, among other business, the following was transacted at the meeting: a written

RESOLUTION ADOPTING POLICIES AND PROCEDURES  
FOR PUBLIC COMMENT AT BOARD OF DIRECTORS MEETINGS

was introduced for the consideration of the Board. It was then duly moved and seconded that the resolution be adopted, and, after due discussion, the motion, carrying with it the adoption of the resolution, prevailed and carried unanimously.

2. A true, full, and correct copy of the aforesaid resolution adopted at the meeting described in the above and foregoing paragraph is attached to and follows this certificate; the action approving the resolution has been duly recorded in the Board's minutes of the meeting; the persons named in the above and foregoing paragraph are the duly chosen, qualified, and acting officers and members of the Board as indicated therein; each of the officers and members of the Board was duly and sufficiently notified officially and personally, in advance, of the time, place, and purpose of the aforesaid meeting, and that the resolution would be introduced and considered for adoption at the meeting, and each of the officers and members consented, in advance, to the holding of the meeting for such purpose; the meeting was open to the public as required by law; and public notice of the time, place, and subject of the meeting was given as required by Chapter 551, Texas Government Code, and Section 49.063, Texas Water Code.

SIGNED AND SEALED the 29th day of November, 2010.



*Mary Workman*  
Secretary, Board of Directors

RESOLUTION ADOPTING POLICIES AND PROCEDURES  
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WHEREAS, Harris County Municipal Utility District No. 71 (the "District") was  
been created as a municipal utility district of the State of Texas; and

WHEREAS, all meetings of the Board of Directors (the "Board") of the District  
will be held in open session, unless otherwise allowed or required by law; and

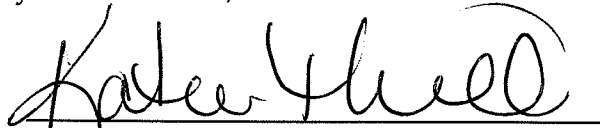
WHEREAS, in order to promote the orderly conduct of District business, the  
Board desires to establish a policy for public comment at such meetings; Now,  
Therefore,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF HARRIS COUNTY  
MUNICIPAL UTILITY DISTRICT NO. 71 THAT:

Section 1: The District hereby adopts the Policies and Procedures for Public  
Comment at Board of Directors Meetings, attached hereto.


Section 2: The provisions of this Resolution shall be effective as of the date of  
adoption and shall remain in effect until modified by action of the Board of Directors.

PASSED AND APPROVED this 29th day of November, 2010.



President, Board of Directors

ATTEST:

  
Secretary, Board of Directors

# HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 71

## POLICIES AND PROCEDURES FOR PUBLIC COMMENT AT BOARD OF DIRECTORS MEETINGS

### Purpose

The purpose of this document is to provide guidance on public comments during the meetings of the Board of Directors (the "Board") of the Harris County Municipal Utility District No. 71 (the "District"). It is a goal of the District to efficiently receive comments from members of the public at Board meetings. The District has therefore adopted the following policies and procedures. The District shall fully comply with the requirements of the Texas Open Meetings Act (Chapter 551 of the Texas Government Code, referred to as the "TOMA"); nothing in this document shall be read to lessen the requirements of the TOMA.

### Open Meetings and Meeting Notices

All meetings of the Board are held in compliance with the TOMA. Occasionally, and as authorized by the TOMA, the Board may meet in non-public, executive session.

To maximize public awareness of the District's activities, the Board endeavors to meet on a regularly scheduled basis and at a regularly scheduled location. Subject to time and scheduling constraints, regular monthly meetings of the Board are scheduled at 6:00 p.m. on the second Tuesday of every month at the District's Administration Building, 21437 Clay Road, Katy, Texas, located in the District. Periodically, a meeting at a different time or location may be necessary.

The District posts notices of its Board meetings in compliance with TOMA. Additionally, the District shall post agenda notices of Board meetings on the District's website, [www.hcmud71.com](http://www.hcmud71.com).

### Procedures for Public Comments at Open Meetings

Board meetings are structured in a manner that best allows the Board to maintain order at a meeting to transact its business. The primary recipients of information and data presented at Board meetings are the members of the Board. The District requests that its consultants endeavor to provide a reasonable number of hand-outs for members of the public to receive at the meeting. If sufficient copies are not available at the meeting, a member of the public may request copies under the Texas Public Information Act (the "TPIA") at the meeting.

All members of the public are to remain seated during the Board meeting unless to get refreshments or leave the meeting room or requested to approach the Board for a presentation. Any person in attendance at an open meeting may record all or any part of the open meeting by means of a tape recorder, video camera, or still camera as allowed by the TOMA. Persons desiring to record the open meeting must remain in an area designated for such use by the District. All persons recording an open meeting must do so in such a manner so as not to obstruct the view of another person or in any way disturb or interfere with the orderly conduct of the meeting at any time, all in accordance with the TOMA.

Public participation in Board meetings shall be limited to a public comment period. Subject to time and scheduling constraints, the Board shall endeavor to provide a designated time for public comment at each Board meeting. The purpose of such comment period is for the Board to receive comments from members of the public; public comments should not include questions or requests for information. Any requests for information should be made separately and in writing in accordance with the TPIA. In addition, to maximize the efficiency of the public comment period, members of the public are asked to follow these rules when speaking during an open meeting:

- a. Prior to the comment period, sign up on the list provided.
- b. Keep all comments to less than 3 minutes in length.
- c. Questions or comments not addressing agenda items will be not be addressed by the Board.
- d. No person may obstruct the view of another person or in any other manner disturb or interfere with the orderly conduct of the meeting at any time. This includes talking out of turn or verbal utterances.
- e. No member of the public may act in a loud and raucous manner calculated to disturb the meeting.
- f. Those persons who do not conduct themselves in an orderly and appropriate manner will be given a warning by the Board President. Any person who, after having been warned of his or her noncompliance, continues to conduct themselves in a disorderly or inappropriate manner will be asked to leave the meeting room and recognition to speak may be refused at subsequent meetings of the District. Any sheriff deputy or other person assigned to provide security for the District Board meeting shall assist in the removal of the person if necessary. The operation of this rule shall not be construed to preclude any person from prosecution for violation of any applicable penal law.

In addition to the rules listed above, the following state laws apply to all conduct at public meetings:

**Texas Penal Code, Section 38.13 - Hindering Proceedings by Disorderly Conduct**

- (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance.
- (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist.
- (c) An offense under this section is a Class A misdemeanor.

**Texas Penal Code, Section 42.05 - Disrupting Meeting or Procession**

- (a) A person commits an offense if, with intent to prevent or disrupt a lawful meeting, procession, or gathering, he obstructs or interferes with the meeting, procession, or gathering by physical action or verbal utterance.
- (b) An offense under this section is a Class B misdemeanor.